

CABINET and ASSEMBLY FORWARD PLAN

December 2020 Edition

Publication Date: 16 November 2020

THE FORWARD PLAN

Explanatory note:

This document includes details of key decisions that will be made by either the Cabinet (the main executive decision-making body of the Council), the Assembly (full Council) or by officers under delegated authority. The Health and Wellbeing Board, which deals with health-related decisions, has a separate Forward Plan which can be viewed on the Council's website at https://modgov.uk/Internet/mgListPlans.aspx?RPId=669&RD=0.

For ease of reading, where this document refers to the 'decision-making body', this can be taken to mean the Cabinet or the Assembly. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the membership of these committees is listed in Appendix 1.

Key Decisions

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards). As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- · the decision-making body or person;

• the date when the decision is due to be made;

Publicity in connection with Key decisions

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Alan Dawson, Head of Governance & Electoral Services, Ground Floor, Town Hall, 1 Town Square, Barking IG11 7LU (email: democraticservices@lbbd.gov.uk)

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to https://modgov.lbbd.gov.uk/Internet/ieDocHome.aspx?Categories=-14062 and select the committee and meeting that you are interested in.

The Statutory Forward Plan will be published on or before the following dates during 2020/21:

Edition	Publication date
December 2020 Edition	16 November 2020
January 2021 Edition	18 December 2020
February 2021 Edition	15 January 2021
March 2021 Edition	15 February 2021
April 2021 Edition	19 March 2021
May 2021 Edition	23 April 2021
June 2021 Edition	21 May 2021

Confidential or Exempt Information

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Head of Governance & Electoral Services, Ground Floor, Town Hall, 1 Town Square, Barking IG11 7LU (email: democraticservices@lbbd.gov.uk).

Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting by clicking https://modgov.lbbd.gov.uk/Internet/ieListMeetings.aspx?Cld=180&Year=0 (for items to be considered by the Cabinet) and https://modgov.lbbd.gov.uk/Internet/ieListMeetings.aspx?Cld=179&Year=0 (for items to be considered by the Assembly)

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer for the item.

Decision taker/ Projected Date	Subject Matter	Open / Private (and reason if	Relevant Lead Contact
.,	Nature of Decision	all / part is to be private)	
Cabinet: 15.12.20	Proposed Purchase of 13/15 Thames Road, Barking IG11 0HG: Financial The Cabinet will be asked to approve proposals relating to an opportunity to acquire 13/15 Thames Road, Barking, which would provide a surplus to LBBD in the short term and control over an area of strategic land as part of the Council's long term plans for regeneration in the area. • Wards Directly Affected: Thames	Part Exempt The appendices may contain commercially confidential information	Ed Skeates, Development Director, Be First (Tel: 020 8227 3072) (ed.skeates@lbbd.gov.uk)
Cabinet: 15.12.20	Institutional Funding Proposal - Hotel Investment : Financial The Cabinet will be asked to consider and approve proposals to enter into an investment arrangement with an Institutional Investor and an operational tenant, in support of the objectives of the Council's Investment and Acquisition Strategy. • Wards Directly Affected: Not Applicable	Part Exempt The report and/or appendices may contain commercially confidential information	Hilary Morris, Commercial Director (Tel: 020 8227 3017) (hilary.morris@lbbd.gov.uk)
Cabinet: 15.12.20	Dedicated Schools Budget and School Funding Formula 2021/22: Financial The Cabinet will be provided with an update on the school funding position in the light of the new funding regime and asked to approve the school funding formula for 2021/22. • Wards Directly Affected: All Wards	Open	Katherine Heffernan, Group Manager, Service Finance (Tel: 020 8227 3262) (katherine.heffernan@lbbd.gov.uk)

Cabinet: 15.12.20	Revenue Budget Monitoring 2020/21 (Period 7, October 2020) and Capital Programme Update: Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2020/21 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end. • Wards Directly Affected: Not Applicable	Open	Philip Gregory, Finance Director (Tel: 020 8227 5048) (philip.gregory@lbbd.gov.uk)
Cabinet: 15.12.20	Debt Management Performance 2020/21 (Quarter 2) The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period. • Wards Directly Affected: Not Applicable	Open	Stuart Kirby, Revenues Manager (stuart.kirby@lbbd.gov.uk)
Cabinet: 15.12.20	Barking & Dagenham Giving and the Endowment Fund: Community The Cabinet will be asked to approve proposals relating to Barking and Dagenham Giving, the borough's new place-based giving scheme, and for the NCIL (Neighbourhood Community Infrastructure Levy) Endowment Fund, including governance and funding arrangements. • Wards Directly Affected: All Wards	Open	Monica Needs, Community Enterprise Manager (Tel: 020 8227 2936) (monica.needs@lbbd.gov.uk)
Cabinet: 15.12.20	Intensifying Barking's Industry - Project Delivery Proposals : Financial The Cabinet will be asked to approve the delivery route and relevant financial investment for the 'Intensifying Barking's Industry' project following planning approval being secured. • Wards Directly Affected: Thames	Open	David Harley, Head of Regeneration, Be First (Tel: 020 8227 5316) (david.harley@lbbd.gov.uk)

Cabinet: 15.12.20	Contract for the Provision of Perpetrator Intervention Innovation Programme Pilot : Community,: Financial	Open	Hazel North-Stephens, Domestic Abuse Commissioner
	The Cabinet will be asked to approve proposals for a two-year Perpetrator Intervention Innovation Programme pilot, as part of a whole system approach of responding to the specific needs and circumstances of domestic abuse survivors and their families whilst placing responsibility for abusive behaviour at the feet of perpetrators.		(Hazel.NorthStephens@lbbd.gov.uk)
	Wards Directly Affected: All Wards		
Cabinet: 15.12.20	Proposed Purchase of Barking Business Centre, Thames Road, Barking IG11 0JP : Financial	Part Exempt The appendices	Jonathan Langham, Head of Commercial Development
	The Cabinet will be asked to approve proposals relating to an opportunity to acquire the Barking Business Centre, Thames Road, Barking, which would provide a surplus to LBBD in the short term and control over an area of strategic land as part of the Council's long term plans for regeneration in the area.	may contain commercially confidential information	(jonathan.langham@befirst.london)
	Wards Directly Affected: Thames		
Cabinet: 19.1.21	Emergency Management and Business Continuity Plans: Community The Cabinet will be provided with an update on the resilience standards for London and asked to approve the corporate emergency management and business continuity plans.	Open	Andy Opie, Operational Director, Enforcement & Community Safety (Tel: 020 8227 3590) (andy.opie@lbbd.gov.uk)
	Wards Directly Affected: All Wards		
Cabinet: 19.1.21	Review of School Places and Capital Investment - Update : Community The Cabinet will be provided with an update on demand for school places, new school provision / expansion projects and the latest funding issues and asked to approve appropriate proposals. • Wards Directly Affected: All Wards	Open	Andrew Carr, Group Manager, School Investment (Tel: 020 8227 2254) (andrew.carr@lbbd.gov.uk)

Cabinet: 19.1.21	Council Tax Support Scheme 2021/22 : Community,: Financial	Open	Donna Radley, Head of Benefits
	The Cabinet will be asked to recommend the Assembly to adopt the Council Tax Support Scheme for 2021/22.		(donna.radley@lbbd.gov.uk)
	Wards Directly Affected: All Wards		
Cabinet: 19.1.21	Calculation and Setting of Council Tax Base 2021/22 The Cabinet will be asked to agree the Council Tax Base for 2021/22, as part of the process for setting the annual level of Council Tax.	Open	Philip Gregory, Finance Director (Tel: 020 8227 5048) (philip.gregory@lbbd.gov.uk)
	Wards Directly Affected: Not Applicable		
Cabinet: 19.1.21	Revenue Budget Monitoring 2020/21 (Period 8, November 2020) : Financial	Open	Philip Gregory, Finance Director (Tel: 020 8227 5048) (philip.gregory@lbbd.gov.uk)
	The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2020/21 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.		
	Wards Directly Affected: Not Applicable		
Cabinet: 19.1.21	Corporate Plan 2020-22 - Quarter 1 and 2 2020/21 Performance Reporting The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period.	Open	Richard Caton, Head of Programme Management Office (richard.caton@lbbd.gov.uk)
	Wards Directly Affected: Not Applicable		
Cabinet: 19.1.21	Air Quality Action Plan 2020-2025 : Community The Cabinet will be asked to approve the Barking & Dagenham Air Quality Action Plan 2020-2025 which will set out the measures to be taken in pursuit of the national objectives on air quality.	Open	Theo Lamptey, Service Manager Trading Standards (Tel: 020 8227 5655) (theo.lamptey@lbbd.gov.uk)
	Wards Directly Affected: All Wards		

Cabinet: 19.1.21	Proposals for Transport House, 46-48 New Road, Dagenham: Financial In January 2018, Cabinet approved the purchase of the office block on New Road. The office was owned by Unite the Union who were building a new office at Dagenham East and it was agreed that Unite could remain at Transport House on commercial rent terms until their new office was complete. The office is now vacant and Cabinet will be asked to agree proposals for the site. • Wards Directly Affected: River	Open	David Harley, Head of Regeneration, Be First (Tel: 020 8227 5316) (david.harley@lbbd.gov.uk)
Cabinet: 19.1.21	Modern Slavery Charter - Update The Cabinet will be presented with an update on progress regarding the Council's Modern Slavery Charter commitments following their adoption in 2019. • Wards Directly Affected: Not Applicable	Open	Mark Tyson, Director, Strategy and Participation (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)
Cabinet: 19.1.21	Draft Planning Obligations (Section 106) Supplementary Planning Document: Community The Cabinet will be asked to approve the draft Planning Obligations (Section 106) Supplementary Planning Document (SPD) for consultation. • Wards Directly Affected: All Wards	Open	Tim Thomas, Head of Policy & Infrastructure Planning, Be First (tim.thomas@befirst.london)
Assembly: 27.1.21	BAD Youth Forum Annual Report 2020 The Assembly will receive a presentation on the work and achievements of the Barking and Dagenham (BAD) Youth Forum and the Young Mayor during 2020. • Wards Directly Affected: Not Applicable	Open	Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk)

Assembly: 27.1.21	Local Safeguarding Children Board Annual Report 2019/20 The Assembly will be presented with the Local Safeguarding Children Board (LSCB) Annual Report for 2019/20. • Wards Directly Affected: Not Applicable	Open	Chris Bush, Commissioning Director, Children's Care and Support (Tel: 020 8227 3188) (christopher.bush@lbbd.gov.uk)
Assembly: 27.1.21	Scrutiny Annual Reports 2019/20 The Assembly will receive annual reports from the Overview and Scrutiny Committee and the Health Scrutiny Committee in respect of their work during 2019/20. • Wards Directly Affected: Not Applicable	Open	Masuma Ahmed, Principal Governance Officer (Tel: 020 8227 2756) (masuma.ahmed@lbbd.gov.uk)
Cabinet: 15.2.21	Housing Revenue Account: Estimates and Review of Rents and Other Charges 2021/22 and 30 Year Business Plan: Community,: Financial The Cabinet will be asked to consider the HRA estimates and rent levels for Council properties for 2021/22, together with service and other related charges, and also to approve the rolling 30-year HRA Business Plan setting out how the Council intends to fund its stock investment, estate regeneration and new build plans. • Wards Directly Affected: All Wards	Open	Michael Westbrook, Head of Housing & Asset Strategy, Inclusive Growth (Tel: 020 8227 3265) (michael.westbrook@lbbd.gov.uk)
Cabinet: 15.2.21	Budget Framework 2021/22 and Medium Term Financial Strategy 2021/22 - 2024/25 All Issue Categories The Cabinet will be asked to consider and make appropriate recommendations to the Assembly in respect of: - the revised Revenue Estimates for 2020/21; - the base Revenue Estimates for 2021/22; - the level of Council Tax for 2021/22; - the Capital Programme for 2021/22 to 2024/25; - the Medium Term Financial Strategy for 2021/22 to 2024/25 • Wards Directly Affected: All Wards	Open	Philip Gregory, Finance Director (Tel: 020 8227 5048) (philip.gregory@lbbd.gov.uk)

Cabinet: 15.2.21	Treasury Management Strategy Statement 2021/22 All Issue Categories The Cabinet will be asked to recommend the Assembly to approve the Annual Treasury Management Strategy for 2021/22, including the Council's Prudential Indicators.	Open	David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)
	Wards Directly Affected: All Wards		
Cabinet: 15.2.21	Pay Policy Statement 2021/22 The Cabinet will be asked to recommend the Assembly to approve the Council's Pay Policy Statement for 2021/22, in line with the requirements of the Localism Act 2011. • Wards Directly Affected: Not Applicable	Open	Iain Marshall, HRIS & Change Manager (iain.marshall@lbbd.gov.uk)
Cabinet: 15.2.21	Revenue Budget Monitoring 2020/21 (Period 9, December 2020): Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2020/21 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end. • Wards Directly Affected: Not Applicable	Open	Philip Gregory, Finance Director (Tel: 020 8227 5048) (philip.gregory@lbbd.gov.uk)
Assembly: 24.2.21	Budget Framework 2021/22 and Medium Term Financial Strategy 2021/22 - 2024/25 All Issue Categories The Assembly will be asked to approve: - the revised Revenue Estimates for 2020/21; - the base Revenue Estimates for 2021/22; - the level of Council Tax for 2021/22; - the Capital Programme for 2021/22 to 2024/25; - the Medium Term Financial Strategy for 2021/22 to 2024/25 • Wards Directly Affected: All Wards	Open	Philip Gregory, Finance Director (Tel: 020 8227 5048) (philip.gregory@lbbd.gov.uk)

Assembly: 24.2.21	Treasury Management Strategy Statement 2021/22 All Issue Categories The Assembly will be recommended to approve the Annual Treasury Management Strategy for 2021/22, including the Council's Prudential Indicators. • Wards Directly Affected: All Wards	Open	David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)
Assembly: 24.2.21	Pay Policy Statement 2021/22 The Assembly will be recommended to approve the Council's Pay Policy Statement for 2021/22, in line with the requirements of the Localism Act 2011. • Wards Directly Affected: Not Applicable	Open	Iain Marshall, HRIS & Change Manager (iain.marshall@lbbd.gov.uk)
Cabinet: 16.3.21	Commercial Entity Business Plans: Financial The Cabinet will be asked to approve the following Business Plans of the Council's commercial entities: - Be First Business Plan 2021-2026; - Barking and Dagenham Reside Business Plan 2021-2024; - Barking and Dagenham Trading Partnership Business Plan 2021-2024; and - Barking and Dagenham School Improvement Partnership Business Plan 2021-2024. • Wards Directly Affected: All Wards	Part Exempt The report / appendices may contain commercially confidential information.	Hilary Morris, Commercial Director (Tel: 020 8227 3017) (hilary.morris@lbbd.gov.uk)
Cabinet: 16.3.21	Revenue Budget Monitoring 2020/21 (Period 10, January 2021) and Capital Programme Update: Financial The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2020/21 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end. • Wards Directly Affected: Not Applicable	Open	Philip Gregory, Finance Director (Tel: 020 8227 5048) (philip.gregory@lbbd.gov.uk)

Cabinet: 16.3.21	Debt Management Performance 2020/21 (Quarter 3)	Open	Stuart Kirby, Revenues Manager
	The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.		(stuart.kirby@lbbd.gov.uk)
	Wards Directly Affected: Not Applicable		
Assembly: 19.5.21	Appointments to the Political Structure and Other Bodies 2021/22 The Assembly will be asked to make appointments to the Political Structure and Other Bodies for the 2021/22 municipal year.	Open	Alan Dawson, Head of Governance & Electoral Services (Tel: 020 8227 2348) (alan.dawson@lbbd.gov.uk)
	Wards Directly Affected: Not Applicable		(alan.dawson@lbbd.gov.dk)
Assembly: 19.5.21	Members' Allowances Scheme 2021/22 The Assembly will be asked to approve the Members' Allowances Scheme for the 2021/22 municipal year.	Open	Alan Dawson, Head of Governance & Electoral Services (Tel: 020 8227 2348) (alan.dawson@lbbd.gov.uk)
	Wards Directly Affected: Not Applicable		
Cabinet: 25.5.21	Revenue and Capital Provisional Outturn 2020/21: Financial The Cabinet will be asked to approve the Council's revenue and capital provisional outturn position for 2020/21 and, if necessary, any appropriate in-year budget adjustments. • Wards Directly Affected: Not Applicable	Open	Philip Gregory, Finance Director (Tel: 020 8227 5048) (philip.gregory@lbbd.gov.uk)
Cabinet:	Revenue and Capital Final Outturn Report 2020/21 : Financial	Open	Philip Gregory, Finance Director
22.6.21	The Cabinet will be asked to approve the Council's final revenue and capital outturn position for 2020/21 and, if necessary, any appropriate in-year budget adjustments.		(Tel: 020 8227 5048) (philip.gregory@lbbd.gov.uk)
	Wards Directly Affected: Not Applicable		

Cabinet: 22.6.21	Treasury Management Annual Report 2020/21: Financial The Cabinet will be asked to recommend the Assembly to approve the Council's Treasury Management Annual Report for 2020/21, including the actual Prudential and Treasury Indicators. • Wards Directly Affected: Not Applicable	Open	David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)
Cabinet: 22.6.21	Debt Management Performance 2020/21 (Quarter 4) The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period. • Wards Directly Affected: Not Applicable	Open	Stuart Kirby, Revenues Manager (stuart.kirby@lbbd.gov.uk)
Assembly: Not before 30.6.21	Treasury Management Annual Report 2020/21 : Financial Wards Directly Affected: Not Applicable	Open	David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)
Cabinet: Not before 30.6.21	Corporate Plan 2020-22 - Quarter 3 and 4 2020/21 Performance Reporting The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period. • Wards Directly Affected: Not Applicable	Open	Richard Caton, Head of Programme Management Office (richard.caton@lbbd.gov.uk)

Membership of Decision-making Bodies

Cabinet:

Councillor Darren Rodwell, Leader of the Council

Councillor Saima Ashraf, Deputy Leader of the Council and Cabinet Member for Community Leadership and Engagement

Councillor Dominic Twomey, Deputy Leader of the Council and Cabinet Member for Finance, Performance and Core Services

Councillor Sade Bright, Cabinet Member for Employment, Skills and Aspiration

Councillor Evelyn Carpenter, Cabinet Member for Educational Attainment and School Improvement

Councillor Cameron Geddes, Cabinet Member for Regeneration and Social Housing

Councillor Syed Ghani, Cabinet Member for Public Realm

Councillor Margaret Mullane, Cabinet Member for Enforcement and Community Safety

Councillor Maureen Worby, Cabinet Member for Social Care and Health Integration

Assembly:

All 51 elected members of the Council